SIGMASTRAT PUBLIC COURSE CALENDAR - 2022												
Call us if	you would pref	er in-house or tailo		aining@sigma /ww.sigmastra		ook online at o	our website: w	ww.sigmastra	at.com			
Course Name	Location	Duration	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	ост	NOV
Talent Dynamics Workshop	Accra	3days		26th-28th		28th-30th		31st-2nd				27th-29th
Technical Report Writing	Accra	3days	5th-7th			7th-9th	2nd-4th		6th-8th		1st-3rd	5th-7th
Writing Winning Business Proposals	Accra	3days	7th-9th			9th-11th			8th-10th			7th-9th
Advanced Microsoft Excel	Accra	3days	7th-9th			7th-9th			6th-8th			5th-7th
Applied Excel for Banking and Finance	Accra	3days	7th-9th									5th-7th
Introduction to Quality Management	Accra	2days	12th-13th		16th-17th							
Lean Six Sigma White Belt	Accra	1days	19th		9th		11th					
Lean Six Sigma Yellow Belt	Accra	2days	19th-20th		9th-10th		11th-12th					
Lean Six Sigma Green Belt	Accra	5days	19th-23rd		9th-13th		11th-15th					
Lean Six Sigma Black Belt	Accra	15days	19th-5th		9th-23rd		11th-25th					
Introduction to Project Management	Accra	2days	26th - 27th		16th - 17th		18th - 19th		20th - 21st			
Introduction to Project Management	Nairobi	2days	26th - 27th				25th - 26th					
Project Management Essentials for Construction	Accra	4days	26th-1st		16th-19th		18th-21st		20th-23rd		15th-18th	
Project Management Essentials for Construction	Nairobi	4days	26th-1st		2000 2000		25th-28th		2011 2010		10111 10111	
Professional Project Management - PPM	Accra	5days	26th-2nd		16th -20th		18th-22nd		20th-24th		15th-19th	
PMP Examination Preparation	Accra	4days	26th-1st		16th-19th		18th-21st		20th-23rd		15th-18th	
Professional Project Management - PPM	Nairobi	5days	26th-2nd		1000 1500		25th-29th		2011 2510		1500 1000	
Project Management for Senior Managers	Nairobi	5days	26th-2nd				25th-29th					
Negotiation Skills for Sales people	Accra	2days	2001 2110	1st-2nd			1st-2nd		31st-1st			1st-2nd
Microsoft Project Essentials	Accra	3days		1st-3rd	19th-21st		200 2010		22nd-24th			201 2110
Conflict and Change Management	Accra	4days		1st - 4th	10111 2101				22110 2 1111			
Microsoft Project Essentials	Nairobi	3days		5th-7th				2nd-4th			17th-19th	
PMP Examination Preparation	Nairobi	4days		5th-8th				2nd-5th			17 11 15 11	
Monitoring & Evaluation for Project Success	Nairobi	5days		5th-9th				2nd - 6th				
Project Management for Senior Managers	Houston	5days		5th-9th		28th-1st		2110 0111				
Frontdesk Management incl Customer service	Accra	3days		6th-8th		2011 201		3rd-5th				6th-8th
Customer Relationship Management Essentials	Accra	2days		8th-9th				5th-6th				8th-9th
Finance for Non Finance Managers	Accra	4days		8th-11th				5th-8th				8th-11th
Applied Excel for Business Improvement	Accra	3days		8th-10th		7th-9th		501 001	6th-8th			oth IIth
Project Management for Engineers	Houston	5days		12th-16th		7 11 5 11			20th-24th			
Negotiation Skills for Managers	Accra	2days		19th-20th		21st-22nd			2011 2411			
Monitoring & Evaluation for Project Success	Accra	5days		19th-23rd		21st - 25th		16th-20th		17th-21st		19th-23rd
Corporate Leadership & Governance for Public	Accia	50033		1501 2510		2131 2311		1001 2001		17 (11 213)		15012510
Service	Houston	5days			16th-20th	28th-1st				25th-29th		
Introduction to Organisational Development	Accra	2days			16th-17th				20th-21st			
Certificate in Organisational Development	Accra	5days			16th-20th				20th-24th			
Advanced Certificate in Organisational Development	Accra	4days			17th-20th				21st-24th			
Strategic Selling Skills	Accra	3days			19th-21st				16th-18th			
Managing Difficult and Demanding Customers	Accra	3days			19th-21st				16th-18th			
Customer Service Excellence	Accra	2days			19th-21st				16th-17th			
	Accra	4days			19th - 22nd				1001-1701			
Introduction to Human Resource Management	ALLIA	4udys			1901 - 2200							

Office Management for Executive Assistants	Accra	4days			23rd-26th				20th-23rd		17th-20th	
Strategic Planning and Change Management	Accra	4days			23rd-26th		25th-28th		27th-30th			
Business Growth & Networking Bootcamp	Houston	5days			23rd-27th				21st-25th			
Executive Certificate in Educationional Leadership and Governance	Accra	4days			24th-27th		26th-29th		28th-31st			
Advanced Certificate in Environmental Governance	Accra	5days			24th-28th		27th-1st		29th-2nd			
Introduction to Environmental Governance	Accra	2days			26th-27th		27th-28th		29th-30th			
Executive Certificate in Development, Management and Policy	Accra	5days				2nd-6th			1st-5th			
Communication Skills for Managers	Accra	2days				7th-8th						
Business Writing Dynamics	Accra	3days				9th-11th			8th-10th			7th-9th
Executive Certificate in Leadership & Change Management	Accra	4days				14th-17th			13th-16th			12th-15th
Marketing for Non Marketing Managers	Accra	3days				16th-18th			15th-17th			14th-16th
Lean Six Sigma Green Belt	Houston	5days	19th-23rd		9th-13th		11th-15th					
Lean Six Sigma Black Belt	Houston	15days	19th-5th		9th-23rd		11th-25th					
Professional Project Management - PPM	Houston	5days				19th-23rd	4th-8th					3rd-7tl
Project Management for Senior Managers	Dubai	5days				19th-23rd	4th-8th					3rd-7th
Corporate Leadership & Governance for Public Service	Dubai	5days				26th-30th	4th-8th					3rd-7tl
Office Politics for Managers	Accra	2days					1st-2nd					
Business Growth & Networking Bootcamp	Nairobi	5days					4th-8th				1st-5th	
Contract Law essentials for Business Managers	Accra	2days					11th-12th		27th-28th			
Introduction to Corporate Governance	Accra	2days					25th-26th					
Sustainability & Climate Change	Accra	4days						2nd-6th	4th-8th			
Beating the clock: Personal Time Management	Accra	1day						3rd				
Interview Success Bootcamp	Accra	2days						3rd-4th				
Presentation with Impact	Accra	2days						4th-5th				
Advanced Report Writing	Accra	2days							6th-7th			
Management and Leadership Development	Accra	3days							22nd - 24th			
Corporate Leadership & Governance for Public Service	Accra	5days							27th-31st			
Introduction to Management & Team Leadership	Accra	2days								18 - 19		
Strategic Commercial Awareness	Accra	2days								18th-19th		
Project Management Professional Training	Accra/Online	4 Saturdays										19th - 10th
Professional Project Management - PPM	Dubai	5days		25th-29th		20th-24th	3rd-7th					3rd-7t
Project Management for Engineers	Dubai	5days		11th-15th		20th-24th	3rd-7th					3rd-7tl
Business Growth & Networking Bootcamp	Dubai	5days				20th-24th	3rd-7th					3rd-7tl
Project Management, Monitoring and Evaluation	Accra	5days										20th-24tł